



Signage Coordinator

WE CARE ABOUT FOOTBALL

Job information

Division / Unit: Operations / Event Operations

Contract type: Fixed Term

Start date: 01.08.2024

End date: 31.08.2027

Location: Nyon

Main goal

Work as part of a team implementing signage elements for various UEFA club competitions, as well as other related events, such as draws and workshops.

Signage includes producing and installing stadium/event location dressing (e.g. supersites, stadium bowl dressing, wayfinding for all UEFA target groups, TV/media and hospitality requirements) and implementing signage rights delivery for the various UEFA partners, especially pitch perimeter board advertising (LED and static) and media backdrops.

Key responsibilities

- Helping the team to plan and coordinate with internal UEFA stakeholders, external suppliers, stadium staff and local authorities, e.g. producing documents, briefing designers, organising site visits and ordering items
- Helping the team prepare for the production and installation of all venue dressing: directional signage for all UEFA target groups, TV and media elements, hospitality
- Coordinating the implementation of signage rights for various UEFA partners, especially pitch perimeter advertising and media backdrops
- Helping the team run several club competition signage projects, ensuring delivery to the highest possible standards, on time and within budget
- Developing innovative ideas and solutions for signage implementation, streamlining internal processes and enhancing the look and feel at venues

Profile

Experience required:

- from 1 to 3 years' experience in project management (signage experience is not mandatory)
- from 1 to 3 years' experience in the events industry

Education and language:

- Bachelor's in business, event or sport management
- English / Proficient



